

# SC-400T00: Administering Information Protection and Compliance in Microsoft 365

**Course Duration: 32 Hours**

**Course code: SC-400T00**

## 1. Course Overview

The **SC-400T00: Administering Information Protection and Compliance in Microsoft 365** course equips learners with the knowledge and skills required to implement and manage information protection, data loss prevention, governance, and compliance features in Microsoft 365. This training helps security and compliance administrators ensure that their organization meets regulatory and organizational compliance requirements while safeguarding sensitive data.

## 2. What You'll Learn?

By the end of this course, you will be able to:

- Understand Microsoft 365 compliance solutions and capabilities.
- Implement information protection using sensitivity labels, data classification, and encryption.
- Configure and monitor data loss prevention (DLP) policies.
- Manage data governance, retention, and records in Microsoft 365.
- Implement insider risk management and information barriers.
- Monitor and investigate compliance using Microsoft Purview solutions.

## 3. Target Audience

This course is designed for:

- Microsoft 365 Security & Compliance Administrators.
- IT Professionals responsible for information governance and data protection.
- Compliance Officers and Risk Managers.
- Security Engineers looking to enhance compliance knowledge in Microsoft 365.

## 4. Pre-Requisites

Before attending this course, learners should have:

- A basic understanding of Microsoft 365 services.
- General IT knowledge, including concepts of security, compliance, and governance.
- Experience with Microsoft 365 workloads such as Exchange, SharePoint, and Teams (recommended).

## 5. Course Content

### **Module 1: Implement Information Protection in Microsoft 365**

- Introduction to information protection and governance
- Sensitivity labels and policies
- Data classification and protection
- Encrypting content in Microsoft 365

### **Module 2: Implement Data Loss Prevention (DLP)**

- Introduction to DLP in Microsoft 365
- Creating and managing DLP policies
- Monitoring and reporting DLP incidents
- Integrating DLP with Microsoft Cloud Apps

### **Module 3: Implement Information Governance**

- Data lifecycle management
- Retention policies and labels
- Records management in Microsoft 365
- Configuring and monitoring data governance solutions

### **Module 4: Manage Insider Risk in Microsoft 365**

- Insider risk management overview
- Policies and alerts for risk management
- Information barriers
- Communication compliance policies

## Module 5: Explore Microsoft Purview Compliance Solutions

- Microsoft Purview compliance portal overview
- Compliance score and reports
- Conducting investigations
- eDiscovery and audit solutions

