

SAP Crystal Reports: Fundamentals of Report Design

Course Duration: 24 Hours

Course Code: CR100

1. Course Overview

The **SAP Crystal Reports: Fundamentals of Report Design** course provides a strong foundation in designing, building, and delivering interactive and professional reports using SAP Crystal Reports. Participants will learn how to transform raw data into meaningful insights, create visually compelling layouts, and apply reporting best practices. This course equips learners with essential knowledge to handle data connections, apply formulas, work with parameters, and format reports for effective business communication.

2. What You'll Learn?

- Understand the fundamentals of SAP Crystal Reports
- Connect reports to different data sources
- Use formulas, functions, and conditional formatting
- Create interactive reports with parameters and prompts
- Apply grouping, sorting, and filtering techniques
- Export and share reports in various formats

3. Target Audience

- Business analysts and report designers
- SAP users responsible for creating or maintaining reports
- Data professionals looking to enhance reporting skills
- Consultants and IT professionals supporting SAP reporting solutions

4. Pre-Requisites

- Basic knowledge of databases and data structures
- Familiarity with Microsoft Windows environment
- No prior Crystal Reports experience required

5. Course Content

- Module 1:** Introduction to SAP Crystal Reports
- Module 2:** Working with Data Sources and Connections
- Module 3:** Report Sections, Formatting, and Layout Design
- Module 4:** Creating and Applying Formulas
- Module 5:** Sorting, Grouping, and Summarizing Data
- Module 6:** Adding Parameters and Interactive Features
- Module 7:** Exporting, Sharing, and Publishing Reports

