

ISO 22301 Lead Auditor Course

Course Duration: 40 Hrs.

Course Code: ISO22301-LA

Course Overview

The ISO 22301 Lead Auditor Course equips participants with the knowledge and skills required to plan, conduct, report, and follow up on audits of Business Continuity Management Systems (BCMS) in accordance with ISO 22301 and ISO 19011 guidelines. This course provides in-depth expertise in evaluating an organization's ability to ensure business continuity, manage risks, and respond effectively to disruptions.

What you'll learn?

Participants will learn how to apply auditing principles, manage an audit program, and lead audit teams while assessing the effectiveness of a BCMS. The course covers audit planning, evidence collection, identifying non-conformities, and reporting findings in compliance with ISO 22301 requirements. Learners will also develop the skills to provide value-added recommendations and support continual improvement.

Target Audience

This course is ideal for business continuity managers, risk managers, internal and external auditors, consultants, and professionals responsible for auditing or maintaining a BCMS. It is also suitable for individuals seeking to become certified lead auditors in business continuity management.

Pre-Requisites

Participants should have a basic understanding of business continuity management principles and the ISO 22301 standard. Prior experience in auditing or knowledge of ISO management system standards will be beneficial.

Course Content

Module 1: Introduction to ISO 22301 and Business Continuity Principles

Module 2: Fundamentals of Auditing and ISO 19011 Guidelines

Module 3: Planning and Preparing for BCMS Audits

Module 4: Conducting On-Site Audits and Evidence Collection

Module 5: Identifying Non-Conformities and Reporting Findings

Module 6: Audit Follow-Up, Corrective Actions, and Continuous Improvement

Module 7: Leading an Audit Team and Managing Audit Programs

Module 8: Case Studies and Practical Audit Exercises