

# Certified Management Systems Internal Auditor Course

**Course Duration: 32 Hrs.**

**Course Code: CMS-IA**

## Course Overview

The Certified Management Systems Internal Auditor Course is designed to provide participants with the essential skills and knowledge to conduct internal audits across various management systems such as ISO 9001, ISO 14001, ISO 45001, and ISO 27001. The course introduces the principles of auditing, techniques for assessing compliance, and approaches to identifying opportunities for improvement. It equips learners to ensure management systems are effectively implemented, maintained, and aligned with organizational objectives.

## What you'll learn?

In this course, you will learn the fundamentals of management system auditing, including planning, conducting, reporting, and following up on audits. You will gain practical skills to evaluate processes, assess compliance with standards, and identify nonconformities. The course will also teach you how to provide value-added recommendations that contribute to continuous improvement and organizational excellence.

## Target Audience

This course is ideal for individuals involved in quality management, compliance, health and safety, environmental management, or information security who wish to become internal auditors. It is suitable for managers,

supervisors, consultants, and professionals responsible for maintaining or improving management systems within their organizations.

## Pre-Requisites

There are no strict prerequisites for this course. However, having a basic understanding of management system standards and organizational processes will be beneficial. Prior exposure to auditing or compliance activities can also enhance the learning experience.

## Course Content

**Module 1:** Introduction to Management Systems and Auditing Principles

**Module 2:** Understanding ISO Standards and Their Integration

**Module 3:** The Role of Internal Audits in Management System Effectiveness

**Module 4:** Planning and Preparing for Internal Audits

**Module 5:** Conducting Audits – Methods, Tools, and Techniques

**Module 6:** Identifying Nonconformities and Assessing Compliance

**Module 7:** Reporting Audit Findings and Recommending Improvements

**Module 8:** Follow-up Activities and Driving Continuous Improvement

**Module 9:** Practical Exercises and Case Studies for Internal Auditors