

Professional Certificate in Team Leadership Course

Course Duration : 16 Hours

Course code : PCTL-916

1. Course Overview

The Professional Certificate in Team Leadership Course is designed to help individuals develop essential leadership skills required to manage and guide teams effectively. This course focuses on building strong leadership capabilities, improving communication, and enhancing team performance in dynamic work environments.

2. What you'll learn?

- Core principles of team leadership
- Leadership styles and decision-making
- Effective communication and team collaboration
- Conflict resolution and problem-solving
- Motivation and performance management
- Emotional intelligence in leadership

3. Target Audience

- Team leaders and supervisors
- Project managers and coordinators
- Business professionals and managers
- Aspiring leaders and fresh graduates
- Professionals aiming for leadership roles

4. Pre-Requisites

- Basic understanding of workplace environments
- Interest in leadership and team management
- No prior leadership experience required

5. Course Content (Modules)

Module 1: Introduction to Team Leadership

- Role and responsibilities of a leader
- Leadership styles and approaches
- Building leadership mindset

Module 2: Communication & Team Collaboration

- Effective communication techniques
- Building trust within teams
- Team collaboration strategies

Module 3: Motivation & Performance Management

- Employee motivation techniques
- Setting goals and KPIs
- Performance evaluation

Module 4: Conflict Resolution & Decision Making

- Managing conflicts effectively
- Problem-solving techniques
- Decision-making frameworks

Module 5: Emotional Intelligence & Leadership Growth

- Emotional intelligence in leadership
- Self-awareness and empathy
- Continuous leadership development